

Russell Trust Awards (Postgraduate)

Application Guidelines for 2018

Introduction – Russell Trust Awards (Postgraduate)

The Fife-based Russell Trust was founded in 1947 in memory of Captain Pat Russell, an alumnus of the University of St Andrews who was killed in the Second World War. The Trust has been a supporter of the University for many years, providing generous contributions to fund scholarships and provide resources for the Library computer clusters, MUSA and underwater archaeological research.

In 2018, up to £10,000 of funding will be made available by the Russell Trust to postgraduate students who require funds for travel in order to further a project connected with their research, via the Russell Trust Awards (Postgraduate). The maximum amount that can be awarded to any one student is £1500.

Eligibility

To be considered for an award, applicants must be registered for a research degree at the University. Students registered for taught degree programmes (Postgraduate Diploma, MSc, MRes, MLitt) are **not** eligible to apply.

Funds are awarded to active research projects only; applications to assist with attendance at meetings or participation in conferences will not be considered.

Former recipients of the Russell Trust Awards (Postgraduate) are not eligible to apply.

Terms and Conditions

Awards are made for the costs of travel only – not to assist with the payment of tuition fees, accommodation, or any other expenses incurred during your trip.

Projects must have the support of the applicant's supervisor and of the appropriate Head of School/Department, whose permission must be sought before an application is made.

If applicable, approval must also be obtained from public grant-giving bodies responsible for financing the applicant's research.

Applications should usually relate to travel planned during 2018 through to early 2019, however, retrospective applications may be considered at the discretion of the Trust.

Successful applicants are required to submit a report for the Russell Trust outlining the use of the funds and how their trip has benefitted their studies. The Development Stewardship team will request the report in semester two 2018/19 and will issue guidelines.

Application Process

Applications must be submitted in MySaint prior to the deadline of **Wednesday 18 April 2018**. Late or incomplete applications will not be considered under any circumstances.

Applicants are required to upload a project and budget outline, as well as **two** references – one of which must be from the applicant's research supervisor, the other must be from the Head of School/Department.

In the event that a referee prefers to submit their reference directly, they should do so via email to russelltrust@st-andrews.ac.uk. Applicants must then upload a document in the reference section of the portal stating who the referee is and noting that the reference has been sent directly.

All applicants will be notified of the outcome of their application via email. Shortlisted candidates will be invited to interview in late May/early June; where possible applicants should attend in person however, interview by Skype or telephone may also be arranged.

Successful applicants should expect to receive their funds in June.

Any questions or queries should be directed to the Stewardship Officer in Development, via russelltrust@st-andrews.ac.uk.